

AGENDA

***REVISED 12-14-2009**

JEFFERSON COUNTY BOARD MEETING

Tuesday, December 15, 2009 7:00 p.m.

Jefferson County Courthouse
320 South Main Street, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
 4. **REVIEW OF THE AGENDA**
 5. **APPROVAL OF COUNTY BOARD MINUTES – October 27, 2009 and November 10, 2009 MEETING**
 6. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum to Agenda)
 - b. Recognition of Local Award for Excellence awarded to Donna Haugom – Emergency Management Director
 - c. Letter from the City of Jefferson Historical Society, dated November 11, 2009 regarding Countryside Home records preservation (Page 1)
 - d. Zoning Committee Notice of Public Hearing, December 17, 2009, 7:00 p.m. Rm 205 (Page 2-3)
 - e. ***Memo from the County Administrator and Corporation Counsel regarding the status of the sale of Countryside Home. (Addendum to Agenda)**
 7. **PUBLIC COMMENT**
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
8. **PLANNING & ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 4)
 - b. Amend Zoning Ordinance (Page 5-7)
 - c. Resolution – Authorization to contract for orthophotography (Page 8-9)
 - d. Resolution – Authorization to apply for Farmland Preservation Planning Grant (Page 10)
 9. **ADMINISTRATION & RULES COMMITTEE**
 - a. Report – County Board Chair Schmeling (Page 11-13)
 - b. Resolution – Opposing Senate Bill 149 the “Weekend Voting Act” (Page 14)
 10. **ECONOMIC DEVELOPMENT CONSORTIUM**
 - a. Resolution – Approve CDBG – Emergency Assistance Program loans/grants (Page 15)
 11. **HIGHWAY COMMITTEE**
 - a. Resolution – Authorize highway equipment purchases (Page 16-19)
 12. **HUMAN RESOURCES COMMITTEE**

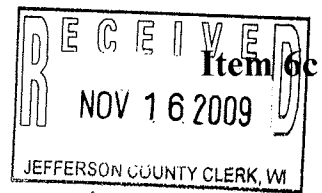
- a. Ordinance – Amendment to Personnel Ordinance to comply with Federal regulation changes for the Family Medical Leave Act (Page 20)
 - b. Resolution – Creating a pool of WIC Peer Counselor positions at the Health Department (Page 21)
 - c. Resolution – Adjusting wages for nonrepresented employees (Page 22)
 - d. Resolution – Authorizing labor contract retention/severance payment amendments (Page 23)
13. HUMAN SERVICES BOARD
- a. Resolution – Authorizing execution of state human services contracts (Page 24-26)
 - b. Resolution – Increase IDP assessment fee and no show fee (Page 27)
14. STRATEGIC PLAN STEERING COMMITTEE
- a. Report – Strategic Planning Process – Status Report (Page 28-30)
15. COUNTY ADMINISTRATOR
- a. Resolution – Disallowing the claim of AT&T (Page 31)
16. APPOINTMENTS BY COUNTY ADMINISTRATOR
- a. Michael Clish to the Veteran’s Service Commission for a three-year term ending December 10, 2012 (Page 32)
 - b. Richard Meier to the Countryside Board of Trustees for a three-year term ending January 7, 2013 (Page 32)
 - c. Barbara Van Lieshout to the Countryside Board of Trustees for a three-year term ending January 7, 2013 (Page 32)
 - d. Jane Colwin to the Mid-Wisconsin Library Systems Board for a three-year term ending January 1, 2013 (Page 32)
 - e. Dwayne Morris to the Mid-Wisconsin Library Systems Board for a three-year term ending January 1, 2013 (Page 33)
 - f. Alice Ventura to the Mid-Wisconsin Library Systems Board for a three-year term ending January 1, 2013 (Page 33)
 - g. *John Short to the Sheriff’s Civil Service Commission for a five-year term ending January 1, 2015 (Page 33)
 - h. *William Gaugert to the Sheriff’s Civil Service Commission for a five-year term ending January 1, 2015 (Page 33)
 - i. Janet Sayre Hoeft the Jefferson County Library Board for a three-year term ending December 31, 2012 (Page 33)
 - j. Leigh Froelich to the Jefferson County Library Board for a three-year term ending December 31, 2012 (Page 33)
17. ANNOUNCEMENTS
18. ADJOURN

NEXT COUNTY BOARD MEETING, FEBRUARY 9, 2010, 7:00 P.M. ROOM 205

CITY OF
JEFFERSON
HISTORICAL SOCIETY



MUSEUM



317 S. Main, Lower Level
Jefferson, WI 53549
920-674-7731

November 11, 2009

Gary Petre
County Administer - Room 111
320 S. Main St.
Jefferson, WI 53549

Dear Mr. Petre:

We at the Jefferson Historical Society ask for your intervention to prevent the destroying of the records from the County Home. We feel that they are historic of nature and would be a valuable asset to anyone looking for genealogy of their ancestors.

Our mission at the historical society is to preserve as much of Jefferson's history as possible and are confident that in valuing family history, these records will aid in keeping this preservation possible.

Sincerely,

Maryann Gleisner, President

cc: Erlene Ronk
Countryside Administer
1130 Collins Rd.
Jefferson, WI 53549

Barbara Frank
Jefferson County Clerk
320 S. Main St.
Jefferson, WI 53549

Philip Ristow
Jefferson County Corporation
727 Oakwood Ct.
Jefferson, WI 53549

NOTICE OF PUBLIC HEARING

JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Richard Jones; Lloyd Zastrow

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance With Open Meetings Law Requirements**
4. **Review of Agenda**
5. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, December 17, 2009, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

3441A-09 – Tycian Hanson/Tycian Hanson & Jacqueline Tanguay Property:

Rezone to create an approximate 1 acre lot near **W3442 Marshall Rd** in the Township of Cold Spring from PIN 004-0515-1543-001 (3.54 Acres).

3442A-09 – Jack Jr & Christine Schnitger/Bruce Wells Property: Rezone PIN 014-0615-0222-000 (5.17 Acres) owned by Schnitgers and approximately 0.199 acre of PIN 014-0615-0221-000 (15 Acres) owned by Wells. The site is at **W3222 Depot Road** in the Township of Jefferson.

3443A-09 – Dale Weis: Rezone approximately 1 acre of PIN 014-0615-0421-000 (29.57 Acres) to create a lot on **Probst Rd** as a consolidation of parcels of record from the south side of USH 18 to the north side of USH 18. The site is in the Township of Jefferson.

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL, AND FROM A-3 TO A-1

3444A-09 & 3445A-09 – Barry H R Mertz, Sr/Heather Mertz, Kenneth & Joyce Kowalski Properties: Rezone a part of PIN 008-0715-1214-004 (0.318 Acre) in the Township of Farmington and 006-0716-0723-003 (5.383 Acres) in the Township of Concord owned by Kenneth & Joyce Kowalski A-1 to A-3. Rezone approximately 2.2 acres of PIN 006-0716-0723-000 (11.185 Acres) owned by Barry H R Mertz, Sr in the Township of Concord from A-1 to A-3. Rezone a part of PIN 006-0716-23-004 (1.649 Acre) in the Township of Concord and part of PIN 008-0715-1214-005 (0.298 Acre) in the Township of Farmington owned by Heather Mertz from A-3 to A-1. This is requested to clarify past and present amendments and to rectify a past violation near **N6792 CTH E**.

3446A-09 & 3447A-09 – William Koehler//William Koehler, Timothy Koehler Properties: Rezone approximately 0.85 acre of PIN 014-0614-1431-000 (51.783 Acres) owned by Timothy Koehler from A-1 to A-3, and rezone approximately 0.55 acre of PIN 014-0614-1431-002 (2.612 Acres) owned by William Koehler, both for transfer to adjoining property. The sites are near **N3881 CTH K** in the Township of Jefferson.

FROM AGRICULTURAL A-1 TO A-3 AND N, NATURAL RESOURCE

3448A-09 & 3449A-09 – Richard Reinders/Richard & Robert Reinders Property: Create an approximate 1-acre A-3 zone and an approximate 3.4-acre Natural Resource zone on **Willow Glen Road** from part of PIN 006-0716-2612-001 (6 Acres) in the Township of Concord.

CONDITIONAL USE PERMIT APPLICATIONS

CU1601-09 – Jonathan Hartwig/J & T Hartwig Trust Property: Conditional use to allow livestock expansion up to 315 animal units for Sleepy Hollow Dairy at **N815 McIntyre Rd** in the Township of Koshkonong, on PIN 016-0514-2821-000 (40 Acres).

CU1602-09 – Jon & Tammy Lambert: Conditional use to allow up to five dogs in an A-1 Agricultural zone at **N8110 Conservaion Lane**, Township of Waterloo. The site is part of PIN 030-0813-2333-001 (3.32 Acres).

CU1603-09 – Bernadette Petersen/James Noltner Property: Conditional use to allow up to 20 dogs at **N8392 Little Coffee Road** on PIN 032-0815-2223-000 (2.232 Acres). The site is in the Township of Watertown, in an A-1 Agricultural and A-2 Agribusiness zone.

6. Adjourn

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the zoning ordinance of Jefferson County, filed for public hearing held on June 19, 2008, and November 19, 2009, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS 3337A-08, 3338A-08, 3430A-09, 3431A-09, 3434A-09, 3435A-09, 3436A-09, 3437A-09, 3438A-09, 3439A-09 and 3440A-09

DATED THIS THIRTIETH DAY OF NOVEMBER 2009

Donald Reese, Secretary

THE EFFECTIVE DATE OF THE PRIOR MONTH'S AMENDMENTS, PETITIONS 3426T-09 AND 3427A-09, IS NOVEMBER 17, 2009.

ORDINANCE NO. 2009-_____

Amend Zoning Ordinance

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the Jefferson County Zoning Ordinance, and

WHEREAS, Petitions 3337A-08 and 3338A-08 were referred to the Jefferson County Planning and Zoning Committee for public hearing on June 19, 2008, and Petitions 3430A-09, 3431A-09, 3440A-09, 3434A-09, 3435A-09, 3436A-09, 3437A-09, 3438A-09 and 3439A-09 were referred for public hearing on November 19, 2009, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the zoning ordinance of Jefferson County (and official zoning maps) as follows:

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL

Create three, 2-acre lots from part of PIN 026-0616-3442-000 (28.017 acres) on Schuyler Road in the Township of Sullivan. These non-prime ag land lots utilize the last available A-3 zones for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the lots. (3430A-09 – John Kannard)

Rezone to create a 2-acre building site in non-prime ag soils on Reichart Lane in the Township of Milford from part of PIN 020-0814-2423-000 (39.25 acres). This action is conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, upon verification of the Town’s approval and upon approval and recording of the final certified survey map for the lot. (3431A-09 – Mike and Sarah Walter/Walter Trust property)

Rezone to create a new 1.2-acre building site near W5125 Bark River Road from part of PIN 016-0514-0131-000 (25.894 acres) in the Township of Koshkonong. This prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey

map for the lot, including extraterritorial plat review if necessary. (3440A-09 – Clarence Draeger Trust)

FROM AGRICULTURAL A-1 TO A-3, RURAL RESIDENTIAL AND N, NATURAL RESOURCES

Rezone approximately 1.136 acres for an A-3 zoned lot and approximately 6.137 acres for a Natural Resource zone from PIN 006-0716-1333-000 (37.718 acres) along Concord Center Drive in the Township of Concord. The prime ag land lot utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a soil test showing sites for installation of both initial and replacement private sewage systems on the A-3 zone, and upon approval and recording of a final certified survey map for lots. (3337A-08 & 3338A-08 – Concord Wisconsin Properties, LLC)

Rezone to create two, 3-acre building sites as lot combinations in non-prime soils on Krenz Road and an adjoining 6.3-acre Natural Resource zone. The sites are in the Township of Farmington, part of PIN 008-0715-2144-000 (40 acres). This uses all the available A-3 zones for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, upon receipt by Zoning of a soil test for each lot showing sites for installation of both initial and replacement private sewage systems, and upon approval and recording of a final certified survey map for the property. (3435A-09 & 3436A-09 – Heath Schluter)

FROM AGRICULTURAL A-1 TO N, NATURAL RESOURCES

Create a 20-acre Natural Resource zone from PIN 014-0615-0424-000 (20 acres). The site is near STH 18 in the Township of Jefferson. (3434A-09 – Dale Weis Trust)

Rezone approximately 22-acres of PIN 020-0814-2412-000 (39.88 acres) on Navan Road in the Township of Milford. This action is conditioned upon road access approval on the proposed frontage, and upon approval and recording of a final certified survey map for the lot. (3437A-09 – Mike & Sarah Walter/Walter Trust)

Rezone approximately 29.5 acres of PINs 014-0614-2531-000 (15 acres), 014-0614-2512-000 (40 acres), 014-0614-2513-000 (43.9 acres) and 014-0614-2542-000 (27.6 acres). The site is near N3054 Jaeckel Road in the Township of Jefferson. Rezoning is conditioned upon recording of either a certified survey map with extraterritorial plat review if necessary, or deed transfer document to an adjoining owner. (3438A-09 – Dennis & Sally Kutz)

Rezone to create a 5.4-acre Natural Resource zone near N2565 CTH N in the Township of Koshkonong from part of PIN 016-0614-3643-007 (14.571 acres). Rezoning is conditioned upon recording of either a certified survey map with extraterritorial plat review if necessary, or deed transfer document to an adjoining owner. (3439A-09 – Dennis, Sally & John Kutz)

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Ordinance Requested By
Planning and Zoning Committee

12-08-09

Deb Magritz: 12-1-09

RESOLUTION NO. 2009-_____

Authorization to contract for orthophotography

WHEREAS, orthophotography is used by Land Information, Zoning, Land and Water Conservation, Highway, Parks, Emergency Management and other county departments on a regular basis to carryout the business of county government, and

WHEREAS, up to date orthophotography used in conjunction with the county geographic information system saves countless hours of staff time and economically provides the Zoning Committee, other county board committees and the general public with invaluable information, and

WHEREAS, a Wisconsin Regional Orthophotography Consortium group led by seven regional planning commissions was formed to build and sustain a multi-participant program to acquire digital orthoimagery and elevation data throughout Wisconsin, and

WHEREAS, the Wisconsin Regional Orthophotography Consortium went through a quality-based selection process in May 2008 to select the Ayres Associates/Aero-Metric team for the statewide 2010 program, and

WHEREAS, approximately two thirds of Wisconsin counties have indicated that they will be participating with the Wisconsin Regional Orthophotography Consortium by contracting with the Ayres Associates/Aero-Metric team to acquire digital orthoimagery in 2010, and

WHEREAS, the Land Record Modernization 2010 budget contains \$43,725 to acquire 12 inch ground resolution orthoimagery in the spring of 2010 after the snow and ice have melted but before leaf foliage appears, and

WHEREAS, the County Economic Development Consortium has recently amended its Community Development Block Grant application to request \$144,000 to upgrade the orthoimagery acquisition in spring of 2010 to a 6 inch ground resolution product in order to support the restudy of the Rock River Floodplain by Department of Natural Resources and Federal Emergency Management Agency.

NOW, THEREFORE, BE IT RESOLVED that the purchasing ordinance requirement to solicit competitive bids be waived in light of the quality-based selection process done by the Wisconsin Regional Orthophotography Consortium.

BE IT FURTHER RESOLVED that the Jefferson County Board of Supervisors does hereby authorize the Land Information Department to contract with Ayres Associates

Incorporated of Madison, Wisconsin, to acquire 12 inch ground resolution orthoimagery county-wide in the spring of 2010.

BE IT FURTHER RESOLVED that should the Community Development Block Grant funding become available in time to upgrade the orthoimagery acquisition to a 6 inch ground resolution product, the Land Information Office under the direction of the Planning & Zoning Committee is authorized to amend the existing contract with Ayres Associates Incorporated or solicit new proposals to acquire 6 inch ground resolution orthoimagery.

Fiscal Note: The contract total of \$43,725 is funded in the 2010 budget by non-tax levy Land Records Modernization Account 1303.594820. The Wisconsin Regional Orthophotography Consortium and Wisconsin Emergency Management have been awarded a Homeland Security Grant that is projected to offset 10% or \$4,372 of Jefferson County's cost for this project. Additional funding is being sought by the consortium to further reduce county participants' costs.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Planning & Zoning Committee

12-08-09

Andy Erdman: 12-02-09

Authorization to apply for Farmland Preservation Planning Grant

WHEREAS, the Jefferson County Farmland Preservation and Land Use Plan and related zoning ordinance provisions have made Jefferson County farmers eligible for state farmland preservation tax credits since 1978, and

WHEREAS, in 2008, approximately 850 Jefferson County farmers received a total of about \$480,000 in property tax credits, and

WHEREAS, in July, the state laws setting the criteria for farmland preservation plans and related zoning ordinances were amended in ways that will require changes to the County's Farmland Preservation Plan and its zoning ordinance, and

WHEREAS, the County has received an extension from the Department of Agriculture, Trade and Consumer Protection (DATCP) until December 31, 2011, to update its Farmland Preservation Plan in conjunction with its Comprehensive Plan and the related zoning ordinance provisions so that Jefferson County's farmers may remain eligible for the state farmland preservation tax credit, and

WHEREAS, significant efforts will be required to accomplish the plan updates and ordinance revisions in the time allowed, and

WHEREAS, it will be necessary to contract for professional assistance to do the required planning and ordinance updates, and

WHEREAS, DATCP has grant funds available to assist counties in updating Farmland Preservation Plans and the Planning & Zoning Committee wishes to apply for such grant funds to assist with the plan and ordinance updates,

NOW, THEREFORE, BE IT RESOLVED that the Zoning Department is authorized to apply for a DATCP Farmland Preservation Planning Grant in the maximum available amount of \$30,000.

Fiscal Note: The Farmland Preservation Planning Grants will pay 50% of the costs of a new Farmland Preservation Plan up to the maximum grant amount of \$30,000. The Zoning Department is currently obtaining estimates of the cost of planning, but it very well may be in excess of \$60,000, which would be the maximum aidable amount to earn the maximum grant of \$30,000. No funds are budgeted in 2010 for the county portion of this project. The Planning & Zoning Committee will approach the Finance Committee with regard to seeking a budget amendment for funds to complete the required plan.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Requested by
Planning & Zoning Committee

12-08-09

County Board Chairman's Report
Sharon L. Schmeling
December 2009

The following report provides updates on the activities of the Jefferson County Board, its chairman, its committees, and key issues confronting the county. If you have any questions about the following information, or would like an update about a project or issue not mentioned here, do not hesitate to contact me by phone (920) 674-8607 or e-mail (sharons@co.jefferson.wi.us) with your questions or suggestions.

Supporting county businesses – On November 13, Trek Bicycle hosted a meeting for local government officials at its Waterloo headquarters to learn about the company and its plans for the future. I attended along with County Board Supervisors Babcock, Borland, David, Jones, Kramer, Mode, Molinaro, Nass, Tietz, Ward Knox. They represented the Administration and Rules Committee, the Parks Committee, the Economic Development Consortium and the Glacial Heritage Advisory team.

Trek officials thanked the Jefferson County Board for its support of the Glacial Heritage Area, which Trek sees as key to the future of bicycling in Wisconsin. In addition to helping support healthy living, the planned bike paths in the GHA will be a wonderful way for the company to show off its home county to visiting vendors and other potential business partners from around the globe.

Trek officials also identified future issues that could benefit from County government's support. On behalf of the Board, I pledged our best efforts at continued collaboration so that our partnership can be strengthened and grown for mutual benefit in the future. Those issues will likely emerge over time and work their way through various County Board committees as we determine how to continue support of this leading county employer.

Saving Money – Over the past few years, with the support of the Human Resources and Finance committees, Presiding Circuit Court Judge Randy Koshnick has been able to institute organizational changes that have improved service to the public, saved money, and increased public safety.

An example of this is the video conferencing initiative that the County Board and Judge Koshnick initiated four years ago. This has nearly paid for itself through savings in time and mileage previously required for deputy transports. Most recently, video conferencing has been an excellent tool for the courts. For example, in a recent criminal jury trial, Judge Weston allowed an expert witness from the State of Oregon to appear via the video conferencing system, thereby saving the county significant costs related to travel and other expert witness related fees.

The partnership on the video conferencing created a strong base from which to launch other initiatives. The partnership with the County Board is critical because while the Circuit Court system is controlled by the state which employees the Judges and District

Attorney, the County employs the support staff, the Clerk of Courts and the Sheriff. Other counties have expressed admiration at Jefferson County's ability to work across these jurisdictional lines to get things done.

Recently, Judge Koshnick reports that the county's four judges adopted a local rule authorized by state statute that will make it much easier for Clerk of Court Carla Robinson to collect witness fees and related expenses from convicted criminal defendants. The annual amount expended by the Clerk's office is about \$8,500 and they hope to recover most of that. The courts will also be changing the scheduling practice concerning jury trials so that fewer trial dates are set, thus reducing the amount that the District Attorney, Clerk of Courts and Sheriff spend on subpoena fees. While they are unable to identify the dollar savings from this initiative, they are certain that some money will be saved because significantly fewer subpoenas will be issued by the DA and served by the Sheriff.

We are fortunate to have such a good group of elected officials, who are willing to initiate cost savings for the County Board to serve the common good. It's important for County Board supervisors to keep these relationships in mind as we deliberate on policy issues affecting these offices. In the future, we might disagree over whether specific requests or ideas are worth supporting, but such efforts show we are all focused on minimizing costs and maximizing service to the public.

Outreach – On October 6, I represented the County Board at the 10 year celebration of the Jefferson County Workforce Development Center. This is a partnership between Jefferson County Human Services, the Wisconsin Department of Workforce Development and the Jefferson County Economic Development Consortium. The center receives an average of 20,000 visits a year by people looking for employment and needing job search assistance. They are served by excellent staff, which is handling more cases and more desperate job seekers than ever before. This “one stop” center has been a life line for many county residents. It's a good example of how the general public is served through the work of county government.

On October 7, I met with UW Extension Dean Richard Klemme in Madison. He apologized for the UW Extension's conduct during the 2009 budget talks and acknowledged that their position of refusing to discuss program changes was not ultimately beneficial to the public nor the UW's mission and goals. He pledged a much more collaborative relationship with the County Board. It was a candid meeting that cleared the air and has presented us with a new beginning.

Already, fruits of this fresh start are found in the excellent work done by the UW Extension staff and the UW Extension policy committee, which developed a single Agricultural agent position that merges the former crops and soils agent and the dairy agent positions. In addition, the Committee and staff are also reviewing other ways to improve services to the public and bring additional funds into the county. Please join me in applauding the staff (Steve Grabow, Kathleen Eisenmann, Gail Roberts, and Heidi

Johnson) and committee members (Supervisors Buchanan, Burow, Kannard, Torres, and Yachinich) for these renewed efforts.

County Board organization – Every two years, the Administration and Rules Committee reviews the County Board’s committee structure and board rules to make any needed updates or revisions based on the experience of the past two years. The Committee will bring its proposed changes to the February County Board where they will be set aside for one month, as our rules require, and then will be voted on in March.

Currently, the A&R Committee is reviewing input from various committees about possible committee mergers or changes in meeting frequency. It’s important to note that changing committee oversight does not mean a change in department structure. It alters the public’s oversight of their government through their elected county supervisors; it does not necessarily change the way a department is organized or managed.

County board committees are not charged with running departments or micromanaging department leaders. Our duty is to set the policy that directs county government. Yet, to do that, Supervisors have to dig into the details of operations so they are well enough informed to make a responsible policy decision. This requires committee meetings. It requires preparation by committee chairmen and information from department staff. Our goal should be to structure County Board activities in a way that maximizes good decision making while minimizing inefficiency and waste from unnecessary or unproductive meetings.

Committee changes that are being discussed include: merging Parks and Fair Park; merging Zoning and Solid Waste; merging Health and Human Services; merging Infrastructure and Highway; and creating a Glacial Heritage Area advisory committee or subcommittee. Other changes being discussed include eliminating county board representation from optional committees or committees that no longer need to meet such as: the Highway 26 bypass; Land Information; Lower Spring Lake Protection & Rehab; Rock River-Koshkonong and the Traffic Safety Commission.

If you have not already shared your ideas about possible committee changes, please do so in the coming month. You can do this at a meeting of a committee that might be affected by a proposed change or you can contact members of the A&R Committee (Supervisors Babcock, Braughler, Nass, Mode, and Schmeling).

-- END --

Item 9b

RESOLUTION NO. 2009-_____

Resolution opposing Senate Bill 149 the “Weekend Voting Act”

WHEREAS, the United States Senate is considering S. 149 establishing weekend voting, in addition to Tuesday voting, in federal elections, and

WHEREAS, S. 149 will, among other things, result in increased expense to Jefferson County and all other counties in the State of Wisconsin, and

WHEREAS, the current practices in Jefferson County for absentee voting meet the objectives of existing federal and state election requirements, and

WHEREAS, the Wisconsin County Clerks Association has expressed opposition to the weekend voting provisions of S. 149 as being costly and difficult for compliance.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby expresses its opposition to the provisions of S. 149.

BE IT FURTHER RESOLVED that the County Clerk forward copies of this resolution to Senators Herb Kohl and Russ Feingold.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Resolution requested by
Administration and Rules Committee

12-08-09

Barbara Frank: 12-02-09

Approve CDBG-Emergency Assistance Program loans/grants

WHEREAS, the Board adopted Resolution No. 2009-16 on April 21, 2009, which authorized participation in the Community Development Block Grant – Emergency Assistance Program, and

WHEREAS, Jefferson County was notified on June 9, 2009, by letter from the Department of Commerce that Jefferson County was awarded \$4 million to assist in flood recovery efforts, and

WHEREAS, \$2 million was designated to be used to assist Jefferson County businesses in business flood mitigation, which may be in the form of repairing structural damage to the place of business, flood proofing, reimbursing loss of equipment or inventory, and/or documentable loss of revenue that occurred during the disaster period, and

WHEREAS, public hearings were held on July 15, 2009, and September 29, 2009, at which time the public was invited to learn about the CDBG program and to comment on the activities included in the CDBG application, and

WHEREAS, the Revolving Loan Fund Committee recommends the application of Alsam Inc. (Burger Corner, Jefferson) be approved as amended from \$36,100, (previously approved by County Resolution 2009-62) to an amount not to exceed \$59,219 for additional equipment purchases, and the application of Jefferson Area Business Center be approved in an amount not to exceed \$750,000, both of which will be in the form of a 0% interest forgivable loan, with 20% of the loan forgiven each year that the business owner continues to operate the business, and continuing as long as the business remains in operation, with 100% of the loan forgiven at the end of 5 years, and

WHEREAS, approval of the use of the grant funds for these forgivable business loans will enhance and assist the businesses in their flood recovery efforts,

NOW, THEREFORE, BE IT RESOLVED that Alsam Inc. (Burger Corner, Jefferson) is authorized to receive up to \$59,218 for equipment purchase, and Jefferson Area Business Center is authorized to receive up to \$750,000 for flood damage prevention and mitigation, and

BE IT FURTHER RESOLVED that the Economic Development Director shall administer the loans.

Fiscal Note: These loans are funded by a grant received from Wisconsin Department of Commerce in the amount of \$4 million. No county tax levy funds are used for these loans.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Requested by
Economic Development Consortium

12-08-09

Item 11a

RESOLUTION NO. 2009-_____

Authorize highway equipment purchases

WHEREAS, the Jefferson County Highway Committee was authorized by the Jefferson County Board of Supervisors to receive bids on various equipment, and

WHEREAS, bids were solicited for two (2) new self-propelled sweepers, one (1) new wheeled excavator, one (1) new tractor dozer, and one (1) new motor grader, which bids were received and opened on November 18, 2009, and

WHEREAS, the bids were reviewed by the Highway Department staff and the Highway Committee, and after review of factors including the bid prices, quality of equipment, service of equipment, warranty values, optional buyback prices, and potential trade values, the Highway Committee makes the following recommendations for purchase:

Self-Propelled Sweeper

Dealer: **Aring Equipment**
Models: *Broce KR-350*
Net Bid (Trade, 2 yr warranty) **\$28,520**

Dealer: **Roland Equipment**
Models: *Rosco SweepPro*
Net Bid (No trade, 3 yr warranty): **\$46,897**

Wheeled Excavator

Dealer: **FABCO**
Model: *Cat M318D*
Net Bid (Includes 5 yr warranty) **\$194,800**

Track Type Dozer

Dealer: **FABCO**
Model: *Cat D5K LGP*
Net Bid (Includes 5 yr warranty) **\$106,630**

Motor Grader, All Wheel Drive

Dealer: **FABCO**
Model: *Cat 140M*
Net Bid (Includes 5 yr warranty): **\$211,600**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase one (1) sweeper from Aring Equipment, one (1) sweeper from Roland Equipment, one (1) wheeled excavator from FABCO Equipment, one (1) tractor dozer from FABCO Equipment, and one (1) motor grader from FABCO Equipment for the above listed prices.

Fiscal Note: Bid tabulation sheets show the bid detail and warranty cost, etc. Funding for these purchases comes from the Highway Department Equipment Operations Cost Center 53241.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Highway Committee

12-08-09

William Kern: 12-02-09

JEFFERSON COUNTY HIGHWAY DEPARTMENT BID RECAP SHEET

ONE (1) NEW 2010 MODEL, 4-WHEEL DRIVE, WHEEL EXCAVATOR

11/17/2009

NAME OF BIDDER	MAKE & MODEL	\$ BID 2010 MODEL	\$ BID 2009 MODEL	NET BID 2010 MODEL WITH TRADE-	NET BID 2009 MODEL WITH TRADE-	DELIVERY DATE	BUYBACK \$ @ 5 YR	BUYBACK \$ @ 7 YR	WARRANTY \$ 5 YR	WARRANTY \$ 7 YR	COMMENTS/ ADDITIONAL INFO
Aring Eq Co	Volvo EW180C	\$224,160		\$184,160		90-120 days	\$56,000 (5000 hr max)	\$44,800 (7000 hr max)	Incl.	\$11,960	
FABCO	Cat M318D		\$237,450		\$190,450	30 days	\$74,000 (4000 hr max)		\$4,350		
Brooks Tractor Co	John Deere 190D W	\$219,603		\$170,103		90 days			\$5,371 (3000 hr max)	\$7,732 (5000 hr max)	
Yale Eq & Svc	JCB JS175 W	\$206,412		\$164,412		90-120 days	\$56,000 (5000 hr max)	\$48,000 (7000 hr max)	\$5,615 (7500 hr max)		
American State Eq Co	Liebherr A904C	\$211,887		\$169,887		90 days	\$81,670 (5000 hr max)	\$65,336 (7000 hr max)	\$19,000 (7000 hr max)	\$28,000 (10,000 hr max)	
American State Eq Co	Liebherr A900C	\$191,922		\$149,922		90 days	\$70,689 (5000 hr max)	\$56,551 (7000 hr max)	\$16,000 (7000 hr max)	\$24,000 (10,000 hr max)	Below spec on engine H.P. & "stick" length

JEFFERSON COUNTY HIGHWAY DEPARTMENT BID RECAP SHEET

ONE (1) NEW 2010 MODEL, ALL WHEEL DRIVE, MOTOR GRADER

11/17/2009

NAME OF BIDDER	MAKE & MODEL	\$ BID 2010 MODEL	\$ BID 2009 MODEL	NET BID 2010 MODEL WITH TRADE-	NET BID 2009 MODEL WITH TRADE-	DELIVERY DATE	BUYBACK \$ @ 5 YR	BUYBACK \$ @ 7 YR	WARRANTY \$ 5 YR	WARRANTY \$ 7 YR	COMMENTS/ ADDITIONAL INFO
Aring Eq Co	Volvo G946	\$269,230		\$209,230		90-120 days	\$80,700 (4000 hr max)	\$67,300 (5600 hr max)	Incl.	\$17,000.00	
FABCO	Cat 140M		\$296,600		\$211,600	30 days	\$150,000 (4000 hr max)		Incl.		
Brooks Tractor Co	John Deere 672G	\$255,145		\$178,145		60-90 days			Incl.	\$22,318 (7500 hr max)	

JEFFERSON COUNTY HIGHWAY DEPARTMENT BID RECAP SHEET

TWO (2) NEW 2010 MODEL, SELF PROPELLED SWEEPERS

11/17/2009

NAME OF BIDDER	MAKE & MODEL	\$ BID 2010 MODEL	\$ BID 2009 MODEL	NET BID 2010 MODEL WITH TRADE-IN	NET BID 2009 MODEL WITH TRADE-IN	DELIVERY DATE	BUYBACK \$ @ 5 YR	BUYBACK \$ @ 7 YR	WARRANTY \$ 3 YR	COMMENTS/ ADDITIONAL INFO
UNIT A) Aring Eq Co	Broce KR-350	\$40,520		\$28,520		30-60 days	\$14,000 (2000 hr max)	\$12,000 (3000 hr max)		Optional 2 yr warranty
UNIT A) Aring Eq Co	Broce KR-350	\$40,520				30-60 days	\$14,000 (2000 hr max)	\$12,000 (3000 hr max)		Optional 2 yr warranty
UNIT A) Roland Eq Co	Rosco SweepPro	\$45,212		\$37,537		90 days	\$7,750 (3500 hr max)	\$4,675 (4900 hr max)	\$1,685 (6000 hr max)	
UNIT B) Roland Ea Co	Rosco SweepPro	\$45,212				90 days	\$7,750 (3500 hr max)	\$4,675 (4900 hr max)	\$1,685 (6000 hr max)	
UNIT A)										
UNIT B)										

JEFFERSON COUNTY HIGHWAY DEPARTMENT BID RECAP SHEET

ONE (1) NEW 2010 MODEL, TRACK-TYPE TRACTOR

11/17/2009

NAME OF BIDDER	MAKE & MODEL	\$ BID 2010 MODEL	\$ BID 2009 MODEL	NET BID 2010 MODEL WITH TRADE-IN	NET BID 2009 MODEL WITH TRADE-IN	DELIVERY DATE	BUYBACK \$ @ 5 YR	BUYBACK \$ @ 7 YR	WARRANTY \$ 5 YR	WARRANTY \$ 7 YR	COMMENTS/ ADDITIONAL INFO
FABCO	Cat D5K LGP		\$126,800		\$101,800	30 days	\$46,000 (4000 hr max)		\$4,830		
Brooks Tractor Co	John Deere 650J LGP	\$109,900		\$79,900		60-90 days	\$45,000 (3000 hr max)		\$6,488 (3000 hr max)		
Roland Eq Co	Komatsu D39 PX22	\$91,719		\$67,319		30-45 days	\$34,000 (5000 hr max)	\$24,000 (7000 hr max)	\$4,785 (5000 hr max)	\$7,291 (7000 hr max)	
Roland Eq Co	Komatsu D37 PX22	\$87,112		\$62,712		30-45 days	\$30,000 (5000 hr max)	\$20,000 (7000 hr max)	\$4,785 (5000 hr max)	\$7,291 (7000 hr max)	Below spec on engine H.P.

Item 12a

ORDINANCE NO. 2009-_____

Personnel Ordinance amendment to comply with Federal regulation changes for the Family Medical Leave Act

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section HR0430, Family Medical Leave and Military Family Acts, of the Personnel Ordinance is amended to comply with new State of Wisconsin regulations:

HR0430 FAMILY MEDICAL LEAVE ACT AND MILITARY FAMILY LEAVE ACT

C. Type of Leave Covered

In order to be eligible for leave under this policy, the employee must be taking the leave for one of the following reasons:

- 6. ~~...~~
A qualifying exigency arising out of the fact that the employee's spouse; son/daughter; parent is on active duty or called to active duty in a foreign country status in support of a contingency operation as a member of the National Guard or Reserves (Exigency: Non-Medical; Non-Routine)
- 7. The employee is the spouse, son/daughter, parent or next of kin of a covered service member with a serious injury or illness, or a covered veteran receiving treatment, recuperation or therapy for a serious injury or illness. The veteran must have been other than dishonorably discharged and must have served in the military at some point within the five preceding years. (Military Caregiver Leave)

Section 2. This ordinance shall be effective after passage and publication as provided by law.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Human Resources Committee

12-08-09

Terri M. Palm-Kostroski, 12-01-09

RESOLUTION NO. 2009-_____

Resolution creating a pool of WIC Peer Counselor positions at the Health Department

WHEREAS, the federal fiscal year (FY) 2010 Agriculture Appropriations Bill significantly increases the total amount of peer counseling funds available for Wisconsin WIC, a federally-funded health and nutrition program for Women, Infants and Children, and

WHEREAS, this funding will allow WIC projects to expand the availability of peer counseling and help achieve the WIC goal to institutionalize peer counseling as a core service to increase the breastfeeding rate, and

WHEREAS, the Health Department Director/Health Officer recommends the creation of a pool of WIC Peer (Breastfeeding) Counselor positions that meet the qualifications as established by the program, including at least one counselor who is proficient in both the English and Spanish languages, and

WHEREAS, after due consideration, the Human Resources Committee recommends the changes proposed by the Health Department Director/Health Officer.

NOW, THEREFORE, BE IT RESOLVED that the 2010 County Budget setting forth position allocations at the Health Department be and is hereby amended to reflect the above changes, to become effective in upon passage of this resolution and receipt of the grant funding.

BE IT FURTHER RESOLVED that the use of the Peer Counselor positions is limited to and contingent on 100% funding through the WIC Breastfeeding Peer Counseling Program grant.

Fiscal Note: No tax-levy funds are required as this program is 100% funded through the federal WIC Breastfeeding Peer Counseling Program grant. It is anticipated that there will be a need of a total of 10 – 15 hours per week at a \$13/hour plus FICA, or approximately \$9,100 for wages and benefits. As a budget amendment, 20 affirmative votes are required for passage.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Human Resources Committee

12-08-09

Terri M. Palm-Kostroski: 12-01-09

Resolution adjusting wages for nonrepresented employees

WHEREAS, in prior years the Human Resources Committee has proposed wage adjustments for nonrepresented employees in consideration of settlements with the various bargaining units, and

WHEREAS, the County Board approved three year contracts through 2010 for all seven bargaining units in early 2008, and

WHEREAS, in May 2008 the County Board approved 2008 and 2009 wage adjustments for nonrepresented employees in the same amounts as contained in the labor contracts, without addressing wage adjustments for nonrepresented employees for 2010, and

WHEREAS, the County Administrator’s proposed 2010 budget contained funds for a wage adjustment for nonrepresented employees in the same amount as the adjustment previously approved by the Board for the bargaining units for 2010, and

WHEREAS, the 2010 budget as proposed by the County Administrator and recommended by the Finance Committee containing funds for a 2010 nonrepresented employee wage adjustment was adopted by the Board in November 2009, and

WHEREAS, the Human Resources Committee has reviewed its prior policy of trying to maintain parity between represented and nonrepresented employees with regard to wage adjustments and fringe benefits to avoid problems with regard to equity and salary compression between represented employees and nonrepresented employees, and

WHEREAS, the Human Resources Committee is acutely aware of the current economic difficulties facing the economy and although the Committee is recommending that wages for nonrepresented employees be adjusted on the same basis as previously approved for represented employees for 2010, the Committee will look at all options available to it to aggressively pursue a negotiation strategy for the contracts and wage adjustments coming due for 2011 that reflects the current economic problems,

NOW, THEREFORE, BE IT RESOLVED that the Board adopts the recommendation of the Human Resources Committee to adjust the nonrepresented employee pay scale in the same amounts as established for all employees represented by bargaining units for 2010 which is 2% effective January 3, 2010, and 1.5% effective July 4, 2010.

Fiscal Note: The total cost across all county departments for the above adjustment for wages, social security and related retirement payments is \$280,696.80 which is about a 2.78% increase.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Requested by
Human Resources Committee

12-08-09

Resolution authorizing labor contract retention/severance payment amendments

WHEREAS, the potential sale of Countryside Home creates the obligation for the County to negotiate the impact of sale with the representatives of the employees' bargaining units, and

WHEREAS, the potential of sale can lead to some loss of current employees pending sale, and possible excessive use of sick leave or other paid time off benefits that otherwise might be lost to employees, and

WHEREAS, the nursing home administrator believes the severance benefits proposed herein will be helpful in maintaining staffing levels and expertise during the period prior to sale, without need for excessive use of expensive agency staff, and

WHEREAS, the Human Resources Committee has reviewed the following adjustments to the contracts for AFSCME Local 2418 and 723 at Countryside Home:

- (1) For all employees still actively employed as of the date of sale
 - a. Increase sick leave payout for employees 55 or over from 65% to 70% of unused sick leave;
 - b. Increase sick leave payout for employees under age 55 with five or more years of seniority from 25% to 50%;
 - c. Increase sick leave payout for employees with under five years seniority from 0% to 50%.
- (2) Severance Pay. Pay each employee \$100 per year for each year of service as determined in December 2009, which amount will be reduced dollar for dollar by any sick leave used between the date hereof and the closing of the sale of Countryside unless such sick leave is the result of leave pursuant to the Family Medical Leave Act or excused by a doctor, and

WHEREAS, the nursing home administrator and the Human Resources Committee believe the foregoing will lead to a smooth transition and, in some way, express their appreciation on behalf of the County Board for the dedicated service the Countryside employees have provided to the residents of Jefferson County,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator and the County Board Chair are authorized to execute such documents as may be necessary to effectuate this payment of accrued sick leave benefits and severance pay to the qualifying members of AFSCME 2418 and 7123 employed at Countryside Home.

BE IT FURTHER RESOLVED that nonrepresented employees at Countryside Home shall be treated in the same fashion as set forth above for members of the bargaining unit.

Fiscal Note: It is estimated that the increase in sick leave payouts as set forth above will cost about \$144,000. The severance pay component as described above is about \$235,000 for a total of \$379,000. It is anticipated that the foregoing payments will be paid from the proceeds from sale.

AYES _____
 NOES _____
 ABSTAIN _____
 ABSENT _____
 VACANT _____

Requested by
Human Resources Committee

12-08-09

Item 13a

RESOLUTION NO. 2009-__

Resolution authorizing execution of state human services contracts

WHEREAS, the Jefferson County Human Services Department contracts with seven different state agencies in fulfillment of its statutory duties, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services and the Department of Children and Families, and the Youth Aids Program contract with the Department of Corrections must be authorized by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs contracts with the Department of Health Services in the anticipated amount of \$4,005,284, the Department of Children and Families in the anticipated amount of \$1,059,490 and the Youth Aids contract with the Department of Corrections in the anticipated amount of \$797,233.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director is authorized to enter into the three contracts set forth above.

BE IT FURTHER RESOLVED that the Human Services Director and Administrative Services Manager are authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Director or Administrative Services Manager are authorized to sign all other contracts with state agencies as approved by the Human Services Board.

Fiscal Note: The various contracts are in the amounts as set forth in the material provided with the agenda. State law requires County Board approval of the three set forth above. The contracts have not been reproduced because they total in excess of 100 pages. The contracts are standard state forms which are not subject to negotiation.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Human Services Board

12-08-09

Philip C. Ristow: 12-01-09

2010 State/County Contracts

Jefferson County Human Services Dept.

FUNDING SOURCE	County Board Approval Required	TIME PERIOD	ACCOUNT	State Agency	Contract Type	Contract Amount	Tentative Allocation	Begin Date 2010	Estimate (TBD)	Sum Sufficient
ADULT PROTECTIVE SERV	XXX	1/1/2010-12/31/2010	5001.421022	DHS	SS/CP	56,827	XX			
BCA BASE	XXX	1/1/2010-12/31/2010	5001.421022	DCF	SS/CP	739,990	XX			
BCA BASE	XXX	1/1/2010-12/31/2010	5001.421022	DHS	SS/CP	1,728,784	XX			
BCA STATE MATCH	XXX	1/1/2010-12/31/2010	5001.421022	DCF	SS/CP	81,217	XX			
BCA STATE MATCH	XXX	1/1/2010-12/31/2010	5001.421022	DHS	SS/CP	189,742	XX			
AODA BLOCK	XXX	1/1/2010-12/31/2010	5001.421023	DHS	SS/CP	156,898	XX			
CHILDREN & FAMILY	XXX	1/1/2010-12/31/2010	5001.421052	DCF	SS/CP	98,856	XX			
WALSH FINGERPRINTING	XXX	1/1/2010-12/31/2010	5001.421089	DCF	SS/CP	1,616	XX			
KINSHIP - Assessments	XXX	1/1/2010-12/31/2010	5002.421001	DCF	SS/CP	6,049	XX			
KINSHIP - Benefits	XXX	1/1/2010-12/31/2010	5002.421001	DCF	SS/CP	70,586	XX			
YOUTH AIDS	XXX	1/1/2010-12/31/2010	5005.421001	DOC	YA	560,000	XX			
YOUTH AIDS - AODA	XXX	1/1/2010-12/31/2010	5005.421001	DOC	YA	10,511	XX			
YOUTH AIDS - Corrections	XXX	1/1/2010-12/31/2010	5006.421001	DOC	YA	90,552	XX			
Youth Ind Living ETV Voucher		1/1/2010-12/31/2010	5008.421001	DCF	SS/CP	4,434	XX			
YOUTH IND. LIVING	XXX	1/1/2010-12/31/2010	5008.421001	DCF	SS/CP	17,736	XX			
INTENSIVE INTERVENTION		7/1/2009-6/30/2010	5009.421001	DOC	YA	57,000		XX		
INTENSIVE INTERVENTION		7/1/2010-6/30/2011	5009.421001	DOC	YA	57,000			XX	
COMMUNITY OPTIONS	XXX	1/1/2010-12/31/2010	5010.421001	DHS	SS/CP	152,115	XX			
MENTAL HEALTH BLOCK	XXX	1/1/2010-12/31/2010	5011.421001	DHS	SS/CP	26,128	XX			
ALZHEIMERS FAMILY SUPP	XXX	1/1/2010-12/31/2010	5012.421001	DHS	SS/CP	17,892	XX			
FAMILY SUPPORT	XXX	1/1/2010-12/31/2010	5018.421001	DHS	SS/CP	66,343	XX			
SAFE & STABLE FAMILIES	XXX	1/1/2010-12/31/2010	5021.421001	DCF	SS/CP	51,500	XX			
CSP - DVR		7/1/2009-6/30/2011	5025.421001	DWD	DVR	3,000			XX	
CSP WAITING LIST	XXX	1/1/2010-12/31/2010	5025.421001	DHS	SS/CP	61,500	XX			
SACWIS MATCH		1/1/2010-12/31/2010	5036.421001	DCF	SS/CP	9,676			XX	
CLTS Autism Non-Federal	XXX	1/1/2010-12/31/2010	5040.421001	DHS	SS/CP	4,789	XX			
CLTS DD Federal	XXX	1/1/2010-12/31/2010	5040.421001	DHS	SS/CP	13,387	XX			
CLTS DD Non-Federal	XXX	1/1/2010-12/31/2010	5040.421001	DHS	SS/CP	4,789	XX			
DLTS DD Autism Federal	XXX	1/1/2010-12/31/2010	5040.421001	DHS	SS/CP	7,162	XX			
CLTS MH Federal	XXX	1/1/2010-12/31/2010	5041.421001	DHS	SS/CP	24,009	XX			
CLTS MH Non-Federal	XXX	1/1/2010-12/31/2010	5041.421001	DHS	SS/CP	25,021	XX			
CLTS PD Federal	XXX	1/1/2010-12/31/2010	5042.421001	DHS	SS/CP	13,387	XX			
CLTS PD Non-Federal	XXX	1/1/2010-12/31/2010	5042.421001	DHS	SS/CP	13,435	XX			
ADRC Fed MA		1/1/2010-12/31/2010	5048.421001	DHS	SS/CP	194,349	XX			
ADRC Funding		1/1/2010-12/31/2010	5048.421001	DHS	SS/CP	499,756	XX			
M.A. & F.S. ADMIN - State	XXX	1/1/2010-12/31/2010	5051.421025	DHS	SS/CP	239,109	XX			
M.A. & F.S. ADMIN - Federal	XXX	1/1/2010-12/31/2010	5051.421026	DHS	SS/CP	239,109	XX			XX
FRAUD/PROG. INTEGRITY	XXX	1/1/2010-12/31/2010	5051.421028	DHS	SS/CP	0			XX	
CHILD CARE ADMIN		1/1/2010-12/31/2010	5053.421001	DWD	CC	115,673			XX	
W-2 ADMINISTRATION		1/1/2010-12/31/2011	5054.421001	DWD	W2	30,112		XX		
W-2 OPERATIONS		1/1/2010-12/31/2011	5055.421001	DWD	W2	37,064		XX		
CHILDREN FIRST		1/1/2010-12/31/2011	5055.421077	DWD	W2	16,500		XX		
Energy Asst - Client Service		10/1/2009-9/30/2010	5057.421029	DOA	EAP	21,716		XX		
Energy Asst - Operations		10/1/2009-9/30/2010	5057.421029	DOA	EAP	29,332		XX		

FUNDING SOURCE	County Board Approval Required	TIME PERIOD	ACCOUNT	State Agency	Contract Type	Contract Amount	Tentative Allocation	Begin Date 2010	Estimate (TBD)	Sum Sufficient
Energy Asst - Outreach		10/1/2009-9/30/2010	5057.421029	DOA	EAP	13,116		XX		
Energy Asst - Pub Ben Op		10/1/2009-9/30/2010	5057.421029	DOA	EAP	10,400		XX		
Wx Operations		10/1/2009-9/30/2010	5057.421029	DOA	EAP	18,813				
FUNERAL & CEMETARY	XXX	1/1/2010-12/31/2010	5104.421001	DHS	SS/CP	23,528	XX			XX
M.A. TRANSPORTATION	XXX	1/1/2010-12/31/2010	5106.421001	DHS	SS/CP	75,800	XX			XX
TRANSPORTATION		1/1/2010-12/31/2010	5151.421001	DOT	OA	170,724				
IN-HOME SERVICES 3-D		1/1/2010-12/31/2010	5152.421001	AAA	OA	3,791	XX			
SITE MEALS C-1		1/1/2010-12/31/2010	5154.421032	AAA	OA	130,907	XX			
NUTRITION INCENTIVE		10/1/2009-9/30/2010	5154.421033	AAA	OA	21,028		XX	XX	
DELIVERED MEALS C-2		1/1/2010-12/31/2010	5155.421034	AAA	OA	43,634	XX			
SCSP		1/1/2010-12/31/2010	5157.421001	AAA	OA	7,986	XX			
ELDER ABUSE		1/1/2010-12/31/2010	5158.421001	AAA	OA	25,025				
ADVOCACY 3-B		1/1/2010-12/31/2010	5159.421036	AAA	OA	60,920	XX			
CAREGIVER SUPPORT		1/1/2010-12/31/2010	5159.421036	AAA	OA	27,895	XX			
MIPPA		6/1/2009-5/31/2010		AAA	OA	6,000				
SHIP		4/1/2009-3/31/2010	5159.421036	AAA	OA	9,065		XX		
SHIP Supplemental		4/1/2009-3/31/2010	5159.421036	AAA	OA	4,000				
State Pharmaceutical Asst		7/1/2009-6/30/2010	5159.421036	AAA	OA	7,084		XX		
BENEFIT SPECIALIST STATE		1/1/2010-12/31/2010	5159.421037	AAA	OA	28,215	XX			
BIRTH TO THREE INITIATIVE	XXX	1/1/2010-12/31/2010	5176.421001	DHS	SS/CP	171,425	XX			
Energy Asst - Crisis Benefits		10/1/2009-9/30/2010	n/a-state paid	DOA	EAP	150,743		XX		XX
Energy Asst - Crisis Benefits		10/1/2010-9/30/2011	n/a-state paid	DOA	EAP	50,743			XX	XX
W-2 BENEFITS		1/1/2010-12/31/2010	n/a-state paid	DWD	W2	164,452		XX		

County Board approval is statutorily required for items marked in "County Board Approval Required" column.

"State Agency" Listing

AAA = Area Agency on Aging, via sub-contract with State

DHS = Wisconsin Department of Health Services

DCF = Wisconsin Department of Children and Families

DOA = Wisconsin Department of Administration

DOC = Wisconsin Department of Corrections

DOT = Wisconsin Department of Transportation

DWD = Wisconsin Department of Workforce Development

"Contract Type" Definitions

OA = Older American programs, to provide services to elderly individuals.

SS/CP = Social Services and Community Programs, to provide services to disabled, handicapped, or elderly individuals; children and families; and other populations as defined by statute or funding criteria. Also includes administration and eligibility determination for categorical aids such as medical assistance and food stamps.

EAP = Energy Assistance Program, to provide energy benefits to eligible clientele.

YA = Youth Aids programs, to provide services to juveniles who have been adjudged or adjudicated as delinquents.

CC = Child care programs, to provide financial assistance to families for child care, and oversee child care providers.

DVR = Division of Vocational Rehabilitation programs, to assist eligible individuals to achieve gainful employment.

W2 = Wisconsin Works programs, to assist eligible individuals to achieve gainful employment.

RESOLUTION NO. 2009-_____

Increase IDP assessment fee and no show fee

WHEREAS, the Human Services Board has reviewed the fees for the Intoxicated Driver Program, which are currently \$280 for an assessment, and a \$25 no show fee, and

WHEREAS, the Human Services Board, in light of additional state charges of \$5 per assessment and county costs, recommends increasing the IDP assessment fee from \$280 to \$295, and

WHEREAS, the no show fee should be increased to one-half of the actual assessment fee to discourage the loss of time resulting from peoples' failure to keep their appointments for assessment,

NOW, THEREFORE, BE IT RESOLVED that the IDP assessment fee shall be increased to \$295, with a no call/no show fee of \$145 effective January 1, 2010.

Fiscal Note: There are between 400 to 500 assessments per year. The IDP increase would generate between \$4,000 and \$5,000 per year to the County, and \$2,000 to \$2,500 to the State. The no show fee would generate about \$2,175 based on an estimate of about 15 per year.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Human Services Board

12-08-09

Philip Ristow: 12-03-09

Item 14a



**JEFFERSON COUNTY
OFFICE OF THE COUNTY
ADMINISTRATOR**

320 S. Main Street Room 111
Jefferson, WI 53549
Telephone (920) 674-7101

GARY R. PETRE
County Administrator

TAMMIE J. JAEGER
Administrative Assistant
Confidential

TO: County Board Members
FROM: Strategic Plan Coordinating Workgroup
DATE: December 3, 2009
SUBJECT: Strategic Planning Process – Status Report

Attached for your review is a copy of a status report on the Jefferson County Strategic Planning Process. This report will be presented to the County Board at its December 8, 2009 meeting.

As noted in the attached report, the Strategic Plan Steering Committee has met four times since our last status report to the County Board. The Committee has been working on the development of “core values” in Jefferson County government; a Mission Statement for County government; the County’s Strengths, Weaknesses and Opportunities and Challenges (SWOC); and a Vision Statement for County government.

Future Steering Committee meetings will address public involvement in identification of program and service priorities for County government; establishment of the County’s Mission Statement; and determination of the primary Strategic Issues that the County needs to address. These meetings are open to any County Board members, County department heads and general public who wish to attend.

If you have any questions relative to the attached report, feel free to contact me or any of the other Strategic Plan Coordinating Workgroup members:

Supervisor Carol Ward Knox
Supervisor Jim Braughler
Supervisor Steve Nass
Steve Grabow, Community Development Educator

Gary R. Petre
County Administrator

cc: Strategic Plan Steering Committee members
Department Heads

Summary of Status
Jefferson County Government Strategic Planning Process
Presented to the Jefferson County Board
December 8, 2009

August 19th: At the third workshop, the Steering Committee generated a list of 37 “core values”; they responded to these questions:

- ❖ What do we really care about in relating to key stakeholders?
- ❖ What is our philosophy as to how we would like to be viewed?
- ❖ What are the values that we should have that help indicate how Jefferson County wants to operate?

The Steering Committee also was asked to respond to these questions:

- ❖ What is our fundamental purpose as a County government organization?
- ❖ What are we here to do?
- ❖ What are the basic social and community needs that we address?

This resulted in 17 potential Mission Statements.

September 24th: At the fourth workshop, the Steering Committee reviewed the Values Statement identified three broad value categories and seven individual values that they would like to emphasize. These values are:

Service:

Respect: We respect others and people we come in contact with (including future generations); the “Golden Rule” extended over time.

Transparency: We need to abide by open meetings laws, welcome public input and be as open as possible.

Honesty: We will assess cost and value accurately, holistically and honestly

Responsibility: We have equal and binding responsibility for our many rights. We are responsible for ourselves, our nation, our world and future generations.

Stewardship:

Trust and Stewardship: We need to be wise stewards of what has been entrusted to us. (financial, timeliness, people resources, natural resources, etc.). We are stewards of things that are entrusted to us (such as buildings, facilities, equipment, land, vehicles, etc.)

Accountability: We have to be accountable for what we are striving to do; we should have explanations but not excuses.

Skills:

Competence: Exercise responsibility in doing my job and having the necessary skill-set.

Professionalism and Efficiency: When we deal with the public we handle it in both a professional and quick manner. We will get the answer right away or get them to the right place.

Innovation: We are willing to approach things differently than they have been done before; get beyond “that’s the way we have always done it.”

The Steering Committee also did further refinement of the Mission Statement, and short-listed five Alternatives to consider.

October 22nd: At the fifth workshop, the Steering Committee affirmed its values statements, refined the potential Mission Statements to three alternatives, developed a set of 16 possible issues to address, and agreed to a draft set of Consensus Vision Statements. (There was not consensus on some suggested vision statements.) In between meetings, the Coordinating Work Group reviewed a grouping of the issues which were organized into 7 preliminary issue areas.

November 17th: At the sixth workshop, the Steering Committee looked at its three alternative Mission Statements and agreed that Alternate 6 is very close to being a consensus Mission Statement. In break-out pairs, the Steering Committee came up with three variations on this preferred alternative.

Alternative Mission Statements:

Alternative 6: To fulfill County government's responsibilities and promote the quality of life in Jefferson County.

Alternative 6a: To serve county residents by fulfilling County government's responsibility and by promoting the quality of life in Jefferson County.

Alternative 6b: To fulfill County government's responsibilities to its citizens and contribute toward the quality of life in Jefferson County.

Alternative 6c: To fulfill County government's responsibilities to its citizens and advance the quality of life in Jefferson County.

The workshop involved sharing perspectives about the seven preliminary issue areas. There appeared to be consensus on a following issues facing Jefferson County government.

Reframed Issues:

Issue A. Trust/Reputation: How can County government educate both the public and its own internal stakeholders about its mission and services?

Issue B. Financial/Internal: What are the appropriate levels of spending and sources of revenue in County Government?

Issue C. Partnerships/Cooperation: How can we foster cooperation with other governmental bodies and groups, and promote public and private philanthropy?

Issue D. Environmental/Economic/Cultural: How do we protect and preserve our environmental and cultural heritage, and become energy secure while encouraging and supporting sustainable economic activity?

Issue E. Public Services/Quality: How do we decide what services we should provide and at what level while responding to quality, quantity and return on investment?

Issue F. Decision Making/Techniques: How can we make educated decisions about programs and services based on best practice models, methods and techniques?

Issue G. Organizational Structure: How can we restructure County government to meet the service needs/priorities of County residents within public funding levels?

After a short list of strategic issues has been agreed upon, the Steering Committee will be in a position to develop possible strategies to address choice one.

Preview of Upcoming Steps and Workshops

The next steps of the agreed-upon process that will be addressed include:

- Public Involvement Processes

The Coordinating Work Group will be meeting with the UW River Falls Survey Research Center on December 16th to explore public opinion survey and other public input mechanisms. It is expected that this process will take the winter months. A Steering Committee meeting has been scheduled for January 19th to consider the public input methods.

- Step 6: Strategy Formulation (Will start after the public input phase)
- Steps 7-10 (Plan Management Steps)

Draft Proceedings Reports

The "Proceedings Reports" and other strategic planning resource materials have been posted on the UW Extension website. They may be viewed at: <http://www.uwex.edu/ces/cty/jefferson/>

Hard copies of any of these materials can be printed from the website or will be made available to County Supervisors upon request of the County Administrator.

RESOLUTION NO. 2009-_____

Resolution disallowing the claim of AT&T

WHEREAS, on September 29, 2009, Jefferson County received a claim from AT&T in the amount of \$1,158.92 for damage done to AT&T facilities located along Highway 12, Fort Atkinson, said damages allegedly the result, in part, of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, the County’s insurer recommends disallowance of the claim, on the basis that the County has no liability for this claim,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimants notice of said disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Requested by
Gary Petre, County Administrator

12-08-09

Philip C. Ristow: 12-02-09

Item 16a-d

APPOINTMENTS BY COUNTY ADMINISTRATOR

TO THE JEFFERSON COUNTY BOARD OF SUPERVISORS:

MEMBERS OF THE BOARD:

By virtue of the authority vested in me under Section 59.18 of the Wisconsin Statutes, I do hereby appoint and request the County Board's confirmation of the following individuals as members of the designated Boards and Commissions:

Veteran's Service Commission

- a. Michael Clish, Fort Atkinson, WI to the Veteran's Service Commission for a three-year term ending December 10, 2012

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Countryside Board of Trustees

- a. Richard Meier, Fort Atkinson, WI for a three-year term ending January 7, 2013.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

- b. Barbara Van Lieshout, Jefferson, WI for a three-year term ending January 7, 2013.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

Mid-Wisconsin Federated Library Systems Board

- a. Jane Colwin, Fort Atkinson, WI for a three-year term ending January 1, 2013.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

VACANT _____

- b. Dwayne Morris, Watertown, WI for a three-year term ending January 1, 2013.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

- c. Alice Ventura, Palmyra, WI for a three-year term ending January 1, 2013

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Sheriff's Civil Service Commission

- a. John Short, Fort Atkinson, WI for a three-year term ending January 1, 2013.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

- b. William Gaugert, Sullivan, WI for a three-year term ending January 1, 2013.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

Jefferson County Library Board

- a. Janet Sayre Hoeft, Johnson Creek, WI for a three-year term ending December 31, 2012.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____

- b. Leigh Froelich, Sullivan, WI for a three-year term ending December 31, 2012.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____
VACANT _____